



Macon Road Baptist School New Student Referral Program Policy Guidelines

WHAT IS THE NEW STUDENT REFERRAL PROGRAM?

- The New Student Referral Program awards a referring Macon Road Baptist School family with a yearly \$500 tuition credit for each new student that is referred and attends a full-time MRBS program. (Refer a family that enrolls two students and receive a \$1000 credit.)
- The tuition credit will apply to tuition only, not to any other fees.

WHO CAN REFER/RECEIVE THE REFERRAL CREDIT?

- All current parents or guardians who are paying tuition for enrolled students (K3 -grade 12) at the time of dis-count distribution. Employees are not eligible.

WHO CAN BE REFERRED?

- The offer applies only to new family applicants that have never been enrolled at MRBS. Siblings of current MRBS students will not qualify for the program. The offer does not apply to returning students.
- The referred family must be one who has not contacted the school regarding enrollment prior to January 1, 2018.

IS THERE A LIMIT?

- There is no limit to the number of students that an MRBS family may refer! However, tuition discounts for the referring family may not exceed the total tuition paid by that family. Rollovers to a subsequent academic year are not allowed and **deadline for submission is October 15th**.

WHEN WILL THE CREDIT BE APPLIED?

- The tuition credits totaling \$500 per newly-referred student will be applied in September (\$100) and January (\$400). Referrals made after October 15, 2018, for the 2018-2019 school year will not qualify for a tuition dis-count. If the referring student(s) withdraws before the beginning of the second semester, the 2nd referral tuition discount (\$400) will not be awarded. Families who pay their tuition in full before the school year begins will re-ceive a tuition discount payable at their discretion.
- Tuition discounts are available for referrals made between January 1-August 31, 2018.
- Tuition discounts are only valid once which is the first year the new student enrolls in our school.
- Referral tuition discounts are not transferrable to other families.

HOW DO I REFER A FAMILY?

- A signed New Student Referral Program verification form (available online) must be on file in the Arlington Business Office prior to the new student starting at MRBS. Failure to turn in a completed form will make the referring family ineligible for the referral credit. The referral may not be made retroactively.
- The referring person's name must be indicated in the referral box on the new student's enrollment application. If multiple families referred the new student, the tuition discount will be prorated as applicable (i.e. 50% each for 2 families).

ADMISSIONS CRITERIA:

- The regular enrollment criteria must be met by the new student (application/screening or testing).
- This offer is subject to enrollment restrictions, as in the case of a class size not being able to accommodate the new student(s) being referred. MRBS retains the right to reevaluate, revise or cancel this program at any time.